

**NOTICE OF JOINT MEETING  
OF THE  
TOMBALL ECONOMIC DEVELOPMENT CORPORATION  
AND  
TOMBALL B&TP PROPERTY OWNERS ASSOCIATION INC.**

**TUESDAY, NOVEMBER 13, 2018**

**5:30 P.M.**

**City Hall – Council Chambers, 401 Market Street, Tomball, Texas**

Notice is hereby given of a meeting of the Tomball Economic Development Corporation and Tomball B&TP Property Owners Association, Inc., to be held on Tuesday, November 13, 2018 at 5:30 P.M., City Hall, 401 Market Street, Tomball, TX 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball Economic Development Corporation and Tomball B&TP Property Owners Association Inc. reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. Call to Order

- Invocation
- Pledge of Allegiance
- Roll Call of Tomball EDC Board of Directors and Tomball B&TP POA Directors
- Consideration/Adoption of the Agenda

2. Public Comments and Receipt of Petitions *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Board discussion or action may take place on a matter until such matter has been placed on an open meeting agenda and posted in accordance with law.]*

3. Reports and Announcements

- Engineer progress update on Tomball Business and Technology Park
- Executive Directors update on Tomball Business and Technology Park – Budget Tracking
- Reports by TEDC staff
  - IEDC - Atlanta, GA: Award and Shared Kitchen Tours
  - Texas Economic Development Council - CEDA Merit Award
  - TEDC Business Roundtable
  - Quarterly update on Strategic Work Plan

4. Approval of Minutes for the following meetings:

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- Special Joint Tomball EDC and Tomball B&TP Meeting of August 14, 2018
  - Special Tomball EDC Meeting of August 29, 2018
5. Consideration and possible action by Tomball Business and Technology Park POA to approve directional signs for Suez, located at 21222 Spell Circle, Tomball, TX in the Tomball Business and Technology Park.
  6. Consideration and possible action by Tomball EDC to approve amendments to the Houston Poly Bag I, Ltd. TEDC Agreement which was approved by the TEDC Board on November 14, 2017, Special Joint Meeting.
  7. Consideration and possible action by Tomball EDC to approve, as a Project of the Corporation, an agreement with Houston Poly Bag I, LTD to make direct incentives to or expenditures for equipment expansion for the creation and retention of primary jobs for Houston Poly Bag I, LTD. The estimated amount of expenditures for such project is an amount not to exceed \$110,369.00.
    - Public Hearing
  8. Consideration and possible action by Tomball EDC to approve, as a Project of the Corporation, an agreement with Industrial Reserve, LLC, to make direct incentives to, or expenditures for assistance with infrastructure costs required or suitable for the promotion of new or expanded business development related to the construction of an office/warehouse building to be located on approximately 1.9890 acres of land located in the Jesse Pruitt Survey, Abstract 608, Harris County, Texas, and generally located at the northwest corner of Cherry Street and Theis Lane, Tomball, TX 77375. The estimated amount of expenditure for such Project is \$44,650.00.
    - Public Hearing
  9. Consideration and possible action by Tomball EDC to approve, as a Project of the Corporation, an agreement with Shri Vinayak, LLC to make direct incentives to, or expenditures for construction of a Days Inn & Suites Hotel to be located at 15525 FM 2920 Road, Tomball, Texas. The estimated amount of expenditures for such Project is \$149,750.00.
    - Public Hearing
  10. Presentation by Glenn Windsor, Finance Director, regarding the Tomball EDC 2018-2019 Fiscal Year financial statements:

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- Standard Balance Sheet
- Comparison Balance Sheet
- Profit & Loss Budget to Actual
- Comparison Profit & Loss
- Active Project Grants
- Analysis of Project Grants
- Quarterly Investment Report
- Sales Tax Reports
- Business Improvement Grants Overview

11. Consideration and possible action by Tomball EDC to approve, a Resolution of which the caption reads:

“A RESOLUTION OF THE TOMBALL ECONOMIC DEVELOPMENT CORPORATION PROVIDING THE TIME AND PLACE OF THE REGULAR MEETINGS OF THE TOMBALL ECONOMIC DEVELOPMENT CORPORATION IN THE CITY OF TOMBALL, TEXAS FOR THE YEAR 2019.”

12. Consideration and possible action by Tomball EDC to approve an amendment to the Commercial Real Estate Listing Agreement with Colliers International for the sale of EDC owned property in the Tomball Business & Technology Park.

13. EXECUTIVE SESSION: The Tomball Economic Development Corporation Board will meet in Executive Session as authorized by Title 5, Chapter 551, Texas Government Code, The Texas Open Meetings Act, for the following purpose:

- Section 551.072, - Deliberations regarding real property: Deliberate the purchase, exchange, lease, or value of real property.

14. Reconvene into regular session and take action, if necessary, on items discussed in Executive Session.

15. Adjournment

**CERTIFICATION**

I hereby certify that a copy of the November 13, 2018 agenda of items to be considered by the **Tomball Economic Development Corporation Board of Directors** and the **TOMBALL B&TP PROPERTY OWNERS ASSOCIATION INC. Board of Directors** was posted by 5:30 p.m. at City Hall, City of Tomball, Texas, on, or before, Friday, November 9, 2018.

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Kelly Violette  
Executive Director  
Tomball Economic Development Corporation

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary's office at (281) 351-5484 or FAX (281) 351-6256 for further information.