

**NOTICE OF JOINT MEETING  
OF THE  
TOMBALL ECONOMIC DEVELOPMENT CORPORATION  
AND  
TOMBALL B&TP PROPERTY OWNERS ASSOCIATION INC.**

**TUESDAY, FEBRUARY 7, 2017**

**5:30 P.M.**

**City Hall – Council Chambers, 401 Market Street, Tomball, Texas**

Notice is hereby given of a meeting of the Tomball Economic Development Corporation and Tomball B&TP Property Owners Association, Inc., to be held on Tuesday, February 7, 2017 at 5:30 P.M., City Hall, 401 Market Street, Tomball, TX 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball Economic Development Corporation and Tomball B&TP Property Owners Association Inc. reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. Call to Order

- Invocation
- Pledge of Allegiance
- Roll Call of Tomball EDC Board of Directors and Tomball B&TP POA Directors
- Consideration/Adoption of the Agenda

2. Public Comments and Receipt of Petitions *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Board discussion or action may take place on a matter until such matter has been placed on an open meeting agenda and posted in accordance with law.]*

3. Reports and Announcements

- Engineer progress update on Tomball Business and Technology Park
- Executive Directors update on Tomball Business and Technology Park – Budget Tracking

4. Approval of Minutes for the following meetings:

- Special Joint Tomball EDC and Tomball B&TP POA Meeting of August 16, 2016
- Regular Tomball EDC Meeting of November 15, 2016

**City of Tomball, Texas**  
**Tomball Economic Development Corporation**  
**And Tomball B&TP Property Owners Association Inc.**  
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5. Consideration and possible action by Tomball EDC to approve out of state travel for TEDC staff as it relates to the International Economic Development Council certification program.
6. Consideration and possible action by Tomball EDC to approve, as a project of the Corporation, an agreement with Epic International, LLC to make direct incentives to, or expenditures for, the relocation of its corporate headquarters facility to 21227 Hufsmith-Kohrville Road, Bldg. C, Tomball, Texas 77375. The estimated amount of expenditures for such Project is \$37,500.00.
7. Presentation by Glenn Windsor, Finance Director, regarding the Tomball EDC 2016-2017 Fiscal Year financial statements:
  - Standard Balance Sheet
  - Comparison Balance Sheet
  - Profit & Loss Budget to Actual
  - Comparison Profit & Loss
  - Active Project Grants
  - Analysis of Project Grants
  - Quarterly Investment Report
  - Sales Tax Reports
  - Business Improvement Grants Overview
8. Adjournment

**CERTIFICATION**

I hereby certify that a copy of the February 7, 2017 agenda of items to be considered by the **Tomball Economic Development Corporation Board of Directors** and the **TOMBALL B&TP PROPERTY OWNERS ASSOCIATION INC. Board of Directors** was posted by 5:30 p.m. at City Hall, City of Tomball, Texas, on, or before, Friday, February 3, 2017.



Kelly Violette  
Executive Director  
Tomball Economic Development Corporation

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary's office at (281) 351-5484 or FAX (281) 351-6256 for further information.