	City of Tomball		Department: Public Works	
	Lifeguard/Head Lifeguard			
	Effective Date: 1.7.25 Revised: TBD Approved By: TBD	FLSA Status: Non-Exempt	Grade: T-01	Page 1 of 2

Job Title Lifeguard/Head Lifeguard
Reports To Superintendent
Positions Supervised

Education and Experience - An equivalent combination of education, training and experience will be considered.

Education HS_GED desired but not required.
Experience No previous relevant work experience is required for Lifeguards. **Head Lifeguards** require prior experience as a lifeguard.
Certifications Lifeguard certification class must be completed during training.
Training Saturday/Sunday - May 3rd & 4th - (7:30am-8pm) Jerry Matheson Park Pool

Lifeguard’s role within the big picture of the City’s overall success.


Dedicated to guaranteeing the safety of all pool patrons. Through proactive monitoring, understanding, and enforcing pool regulations, and providing immediate response to emergencies, they ensure a secure and enjoyable aquatic environment for all visitors.

Lifeguard functions include but are not limited to the following.

- **Patron Safety:** Monitor the pool area continually to ensure the safety of all patrons. Recognize potential hazardous situations and take preventative measures.
- **Emergency Response:** Respond swiftly and efficiently to any emergencies, administering first aid or CPR if needed. Assist and collaborate with other emergency services personnel when necessary.
- **Rule Enforcement:** Maintain a comprehensive understanding of pool rules, regulations, and operational procedures. Enforce these rules diplomatically and consistently, ensuring that all patrons adhere to safety protocols.
- **Customer Service:** Address any questions or concerns from pool patrons in a polite and informed manner. Provide guidance on safe pool practices and general pool information when required.
- **Routine Maintenance:** Assist with regular pool maintenance tasks, such as checking the pH level or cleaning, as directed by the Pool Manager. Ensure that all lifeguarding equipment is in good condition and readily accessible.
- **Training and Development:** Participate in regular training sessions to enhance rescue techniques, first aid application, and other related skills. Stay updated with the latest safety regulations and standards in the aquatic industry.
- Contribute to the team effort by performing other related duties as assigned.
- **Head Lifeguards** are responsible for completing a variety of forms and logs including timesheets, chemical sheets, equipment transfers and schedules.

Success Framework. The following list of knowledge, skills, and abilities have been identified by our team as building blocks towards efficiency and effectiveness in this role.

- Familiarity with pool safety standards and regulations.

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- Understanding of first aid and CPR procedures.
- Strong swimming and rescue skills.
- Proficiency in administering first aid and CPR.
- Ability to remain vigilant and focused over extended periods.
- Excellent interpersonal and communication skills to interact positively with patrons.
- Capacity to handle high-pressure situations with calmness and professionalism.

Equipment and Tools commonly associated with the performance of the functions of this job.

Work Environment or atmospheric conditions commonly associated with the performance of the functions of this job.

*** Physical Abilities.** The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Must be able to swim 300 yards unassisted.
- Work requires the ability to sit, stand, walk for extended periods of time
- Work requires the ability to complete repetitive wrist, hand, and/or fine motor movement.
- Work requires the ability to grasp, pull, push, and reach.
- Work requires the ability to climb and balance.
- Work requires the ability to talk, hear, listen, and comprehend.
- Work requires visual acuity of 20 feet or more, visual acuity of 20 inches or less, three dimensional vision, precise hand/eye coordination, the ability to identify and distinguish colors
- Must be able to lift more than 60 pounds.
- Work requires the ability to stoop, kneel, crouch, and/or crawl.

*The City of Tomball offers reasonable accommodation in the hiring and employment process for individuals with disabilities. If you need assistance to accommodate a disability, you may request accommodation at any time.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Certain job functions described herein may be subject to possible modification in accordance with applicable state and federal laws, and employees may be required to comply with the changes.