

**NOTICE OF SPECIAL JOINT TOMBALL EDC AND TOMBALL B&TP
PROPERTY OWNERS ASSOCIATION INC. MEETING**



**Tuesday, January 12, 2021
5:30 PM**

Notice is hereby given of a meeting of the Tomball Economic Development Corporation, to be held on Tuesday, January 12, 2021 at 5:30 PM, City Hall, 401 Market Street, Tomball, TX 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball Economic Development Corporation reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

IN ACCORDANCE WITH ORDER OF THE OFFICE OF THE GOVERNOR ISSUED MARCH 16, 2020, THE TOMBALL ECONOMIC DEVELOPMENT CORPORATION, WILL CONDUCT THE MEETING SCHEDULED FOR JANUARY 12, 2021, 5:30 PM, AT 401 MARKET STREET, TOMBALL, TEXAS, 77375. IN ORDER TO ADVANCE THE PUBLIC HEALTH GOAL OF LIMITING FACE-TO-FACE MEETINGS (ALSO CALLED "SOCIAL DISTANCING") TO SLOW THE SPREAD OF THE CORONAVIRUS (COVID-19), THERE WILL BE LIMITED PUBLIC ACCESS TO THE LOCATION DESCRIBED ABOVE. THIS MEETING AGENDA AND THE AGENDA PACKET ARE POSTED ONLINE AT: [HTTPS://TOMBALLTX.GOV/ARCHIVE.ASPX?AMID=38](https://tomballtx.gov/archive.aspx?amid=38); A RECORDING OF THE MEETING WILL BE MADE AND WILL BE AVAILABLE TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT UPON WRITTEN REQUEST.

The public toll-free dial-in numbers to participate in the telephonic meeting are any one of the following (dial by your location): +1 346 248 7799 US (Houston); +1 253 215 8782 US; +1 301 715 8592 US; and enter Meeting ID: 930 3833 6546 and #. The public will be permitted to offer public comments telephonically, as provided by the agenda and as permitted by the presiding officer during the meeting.

A. Call to Order

Meeting was called to order at 5:32 p.m.

**Special Joint Tomball EDC and Tomball B&TP Property Owners Association Inc.
Meeting**

January 12, 2021 | Minutes

Page 2 of 5

PRESENT

President Gretchen Fagan
Vice President Steven Vaughan
Secretary Bill Sumner
Member Clete Jaeger

ABSENT

Treasurer Richard Bruce
Member Chad Degges
Member Will Benson

OTHERS PRESENT

Kelly Violette
Tori Gleason
Tom Condon
Kyle Bertrand
Rodney Hutson
Teresa Latsis
Bryan Hutson
Bruce Hillegeist
Tiffani Wooten (Zoom)
Kaela Olson (Zoom)
Warren Buehler (Zoom)
Melissa Kinney (Zoom)
Jackie Rye (Zoom)
Nick Kapple (Zoom)

B. Invocation

C. Pledges

D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

No public comments were received.

E. Reports and Announcements

**Special Joint Tomball EDC and Tomball B&TP Property Owners Association Inc.
Meeting**

January 12, 2021 | Minutes

Page 3 of 5

1. Engineer update on Persimmon Road/Medical Complex Drive Extension Project

Kyle Bertrand provided update.

F. Approval of Minutes

2. Motion made by Vice President Vaughan seconded by Secretary Sumner to approve the minutes of the Special Joint Tomball EDC and Tomball B&TP POA Meeting of November 10, 2020.

Voting Yea: President Fagan, Vice President Vaughan, Secretary Sumner, Member Jaeger.

The motion carried unanimously.

3. Motion made by Vice President Vaughan, seconded by Secretary Sumner to approve the minutes of the Special Tomball EDC Meeting of December 10, 2020.

Voting Yea: President Fagan, Vice President Vaughan, Secretary Sumner, Member Jaeger.

The motion carried unanimously.

G. New Business

4. Presentation by Warren Buehler, FirstService Residential, regarding status of the Tomball Business and Technology Park Property Owner's Association.

Presentation item only; no Board action required.

5. Motion made by Secretary Sumner seconded by Member Jaeger to approve, as a Project of the Corporation, an agreement with Kinsley Armelle to make direct incentives to, or expenditures for, the creation or retention of primary jobs associated with the relocation and development of its corporate headquarters to be located at 21255 Spell Circle, Tomball, Texas 77375. The estimated amount of expenditures for such Project is \$45,000.00.

-Public Hearing

**Special Joint Tomball EDC and Tomball B&TP Property Owners Association Inc.
Meeting**

January 12, 2021 | Minutes

Page 4 of 5

President Fagan opened the public hearing at 5:43 p.m. No public comments were received. The public hearing was closed at 5:43 p.m.

Voting Yea: President Fagan, Vice President Vaughan, Secretary Sumner, Member Jaeger.

The motion carried unanimously.

6. Motion made by Vice President Vaughan seconded by Secretary Sumner to approve, as a Project of the Corporation, an agreement with The Hutson Group to make direct incentives to, or expenditures for, the construction of capital improvements, including pedestrian and parking improvements, along Houston Street and North Elm Street in Old Town Tomball. The estimated amount of expenditures for such Project is \$48,800.00.

- Public Hearing

President Fagan opened the public hearing at 5:48 p.m. No public comments were received. The public hearing was closed at 5:48 p.m.

Voting Yea: President Fagan, Vice President Vaughan, Secretary Sumner, Member Jaeger.

The motion carried unanimously.

7. Motion made by Member Jaeger seconded by Vice President Vaughan to approve an agreement with Method Architecture, PLLC for concept design and master planning of the South Live Oak Business Park in the amount of \$15,000.00.

Voting Yea: President Fagan, Vice President Vaughan, Secretary Sumner, Member Jaeger.

The motion carried unanimously.

8. EXECUTIVE SESSION: The Tomball Economic Development Corporation Board recessed at 5:52 p.m. to meet in Executive Session as authorized by Title 5, Chapter 551, Texas Government Code, The Texas Open Meetings Act, for the following purpose:

- Section 551.072, - Deliberations regarding real property: Deliberate the purchase, exchange, sale, lease, or value of real property.

**Special Joint Tomball EDC and Tomball B&TP Property Owners Association Inc.
Meeting**

January 12, 2021 | Minutes

Page 5 of 5

- Section 551.074, - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: the Executive Director.

9. The Tomball Economic Development Corporation reconvened at 6:08 p.m. into regular session and take action, if necessary, on items discussed in Executive Session.

H. Motion made by Secretary Sumner seconded by Vice President Vaughan to adjourn the meeting at 6:08 p.m.

Voting Yea: President Fagan, Vice President Vaughan, Secretary Sumner, Member Jaeger.

Motion carried unanimously.

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 8th day of January 2021 by 5:30 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

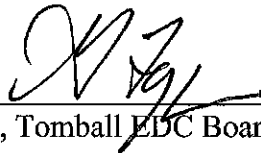
Kelly Violette
Executive Director

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

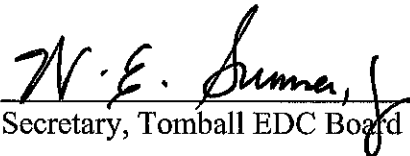
AGENDAS MAY BE VIEWED ONLINE AT www.ci.tomball.tx.us.

**City of Tomball, Texas
Tomball Economic Development Corporation and
Tomball B&TP POA, Inc.
Special Joint Board Meeting of January 12, 2021**

PASSED AND APPROVED this 9th day March of 2021



President, Tomball EDC Board



Secretary, Tomball EDC Board